



# 2018 Western Heritage Days

## Arts and Crafts, Nonprofit Organization, or Farmers Market Vendor Information

### Invitation

**June 22-23, 2018** is Western Heritage Days in Stevensville, Montana! Thousands of people will enjoy a weekend of festivities including live music, street dances, Western Heritage parade, authentic 1800s chuck wagon dinner, children's activities, horse-drawn wagon tours, sidewalk shopping, dining, and more! Street dances will take place both nights across the street from the Vendor area. Saturday following the parade there will be a free bouncy house, pony rides, and other kids' activities in the vendor area to occupy kids while parents browse the vendor booths. Please join us for the Western Heritage Days Arts and Crafts Fair!

### Vendor Information

- SPACES:** Booth spaces are 12x12 feet, and will be marked and numbered on the street with spray paint. Vendors provide their own tables, chairs, and sun/rain cover (canopy, shade, etc.). Booth structure must fit into assigned space and cannot extend into aisles or neighboring booth spaces.
- COST:** \$100 per 12x12 space for Friday and Saturday  
\$75 per 12x12 space for Saturday only  
\$35 for nonprofit organizations providing information only (no product sales)  
\$25 Premium Location Surcharge (corner spaces on Main Street)  
(\$25 discount for Stevensville Main Street Association members)
- DEADLINE:** Registration and payment is due by Friday, June 8, 2018. Upon receipt of your registration and payment, you will be notified of your space location (first-come, first-served). Complete and return the attached form with payment, or register online here:  
<https://mainstreetstevensville.regfox.com/western-heritage-days-vendor-registration>
- PRODUCTS:** Preferred vendor products are quality Montana-made, Montana/Western-themed, and/or hand-made (art, crafts, instruments, photography, décor, soaps, personal care items, etc.). Imports, mass-produced trinkets, weapons, and rummage are prohibited. Acceptance of vendor registration is based on the information provided in your registration form, so please be thorough and accurate in your description. Stevensville Main Street Association reserves the right to not accept registrations from vendors who do not meet these guidelines. NOTE: Prepared food vendors will be located in the Food Court area (a separate registration).
- LOGISTICS:**
- |                        |            |  |
|------------------------|------------|--|
| <b>Friday hours:</b>   | Setup      | 2:00-4:00 pm                                   |
|                        | Fair Hours | 4:00-8:00 pm (later if desired*)               |
| <b>Saturday hours:</b> | Setup      | 7:30-9:00 am (no early arrival before 7:30 am) |
|                        | Fair Hours | 10:00 am-4:00 pm (later if desired*)           |
- \* *Food Court, Beer Garden, and Street Dance run until 10:00 pm both nights*
- Booths must be staffed at all times during Fair hours. **No early breakdown.**
- Parking** will be provided at no charge, though availability is not guaranteed. Parking in unauthorized area may result in vehicle being ticketed and/or towed at owner's expense.
- Area clean-up** is vendor's responsibility. Dumpsters will be available nearby for waste.
- DISCLAIMER:** Stevensville Main Street Association will not be responsible for any theft, damage, or injury to merchandise or vendors.



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## Stevensville, Montana Arts and Crafts, Nonprofit Organization, or Farmers Market Vendor Registration

Register and pay online here: <https://mainstreetstevensville.regfox.com/western-heritage-days-vendor-registration>

or complete this form and mail it with payment to the address below.

### VENDOR INFORMATION

Business/Organization Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

### COST:

		<u>Quantity</u>	<u>Total</u>
Commercial Vendor Space (12x12') Friday <u>and</u> Saturday:	\$100	_____	_____
Commercial Vendor Space (12x12') Saturday <u>only</u> :	\$ 75	_____	_____
Nonprofit Organization (no product sales):	\$ 35	_____	_____
Premium Location Surcharge (corner spaces on Main):	\$ 25	_____	_____
\$25 Discount for SMSA Members <i>(Membership application available on SMSA website or from SMSA office)</i>		_____	(____)
	<b>TOTAL DUE</b>		<b>\$ _____</b>

**Description of Product** or materials to be sold or distributed. Please be detailed, this will help us determine if your wares meet our guidelines.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you need electricity?     No     Yes    If yes, voltage needed? \_\_\_\_\_

**BY SUBMITTING THIS SIGNED REGISTRATION FORM WITH PAYMENT, I UNDERSTAND BOTH SPACE IS LIMITED AND FIRST COME-FIRST SERVED. I HAVE READ THE ENCLOSED INFORMATION AND AGREE TO THE RULES AND CONDITIONS. I RELEASE AND HOLD HARMLESS STEVENSVILLE MAIN STREET ASSOCIATION FROM ANY CLAIM OF INJURY, DAMAGE, OR LOSS AS A RESULT OF PARTICIPATION IN THE STEVENSVILLE WESTEN HERITAGE DAYS ARTS AND CRAFTS FAIR.**

Print Name

Signature

Date